

**CONDITIONS FOR USE AND HIRE OF CHURCH PREMISES.**

The Hirer(s) should fully inspect the premises including grounds to ensure adequacy/suitability prior to making a reservation.

**The hirer(s) who are booking the premises/facilities will be responsible for:**

Completing and signing the booking form.

Using the premises only for the agreed time period.

*(Time required for preparation and clearing up to be included in the times requested.)*

Only those areas specifically requested under the Conditions of Hire to be utilised.

*(Common areas entrances & toilets are for general use.)*

\* Ensuring that persons aged 14 and under **MUST** be supervised at all times when using the **KITCHEN** facilities.

Keeping **FIRE EXITS** clear at all times.

Ensuring that areas under specific hire are left clean and tidy.

Advise booking officer **as soon as possible** of any loss, damage or injuries sustained on the Church premises.

Ensuring that all persons show consideration to our neighbours at all times, especially when leaving the premises at night. **PLEASE LEAVE QUIETLY.**

When locking the premises before returning the key, please ensure that all lights are turned off, appropriate doors are locked and closure of the front entrance gates. *(Unless the premises are still in use by others.)*

Responsibility for making good any damage incurred to Church property or equipment.

Responsibility for obtaining any licenses or consents applicable to the use and compliance with these.

Responsibility for compliance with other legal requirements applicable to the use or user, including the Children Act 1989.

**The Hirer(s) should be aware of the following:**

The Church has a Policy that no alcohol shall be consumed upon the premises.

That no warranty is given by the Church that the premises are legally or physically suitable for the Hirer(s) purpose.

The Church reserves the right to temporarily relocate the hirer(s) to an alternative part of the premises in the event of priority use by the Church and occasional cancellation by either party.

The arrangement is not intended to confer exclusive possession and that no tenancy is intended to be created.

That there is no public phone on the premises.

There is approximate parking for between 20-25 vehicles, dependent upon size.